

## Eastern Lebanon County School District Position Posting

Position Title: Kindergarten Paraprofessionals

Location: K-2 Elementary Buildings, Jackson, and Fort Zeller Elementary Schools

The Eastern Lebanon County School District is now accepting applications for the position of kindergarten paraprofessional. This position aids teachers with classroom tasks, including reinforcement of instruction, preparation of materials, and addressing the academic and non-academic needs of students. Applicants should possess patience and the ability to work as a member of a team while maintaining student confidentiality.

This position will begin on or about August 22, 2024.

## **Minimum Requirements:**

- Current Act 34, 151 and 114
- Prior experience working within a school system preferred.

## **Application Process:**

Interested applicants should forward a letter of interest, resume, the Support Staff Standard application that can be found on the ELCO website, a copy of applicable PA certifications, and three letters of recommendation to: Mrs. Darbe DeHaven, Director of Human Resources, Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA 17067 or email <a href="mailto:elcoemployment@elcosd.org">elcoemployment@elcosd.org</a>.

Internal candidates should submit a letter of interest and updated resume to Mrs. Darbe DeHaven, Human Resource Director.

Questions may be directed to Mrs. Darbe DeHaven, Administrative Assistant to the Superintendent/HR Coordinator, Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA 17067, or email <a href="mailto:elcoemployment@elcosd.org">elcoemployment@elcosd.org</a>.

All required clearances must be compliant with the Pennsylvania Department of Education's mandated criteria for hire.

**Application Deadline:** The position will remain open until the appropriate candidates are identified.